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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL RESEARCH SERVICE
ANIMAL DISEASE ERADICATION BRANCH
WASHINGTON 25, D. C.

August 8, 1955

ADE BRANCH MEMORANDUM NO. 508.42

To : ADE Branch Stations
From : R. W. Morgan, Administrative Officer
Subject: Monthly Station Rosters

I PURPOSE

The purpose of this memorandum is to establish a uniform procedure for the preparation and submission of monthly station rosters to this office.

II PREPARATION

Monthly rosters should be mimeographed or dittoed and set up as indicated below. Abbreviations may be used where necessary:

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL RESEARCH SERVICE
338 New Post Office Building
Montgomery 4, Alabama
June 1, 1955

ROSTER OF EMPLOYEES UNDER SUPERVISION OF DR. B. N. LAUDERDALE
SHOWING CLASSES OF WORK AND OFFICIAL STATIONS TO WHICH ASSIGNED
ANIMAL DISEASE ERADICATION BRANCH

<u>NAME</u>	<u>TITLE</u>	<u>GRADE</u>	<u>CAR NO.</u>	<u>OFFICIAL STATION</u>
<u>BRUCELLOSIS</u>				
Lauderdale, Byron N.	Vet. in Charge	GS-12	V-2326	Montgomery
Culver, Sylvan D.	V. L. I.	GS-11	V-2324	Auburn
Kendall, Hunter E.	V. L. I.	GS-11	V-3697	Birmingham
<u>TUBERCULOSIS</u>				
Middleton, Calloway	V. L. I.	GS-9	V-2672	Birmingham
<u>VESICULAR EXANTHEMA</u>				
Williams, Edgar E.	Ass't Vet. in Chge.	GS-11	V-2323	Montgomery
ETC.				

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In the interest of uniformity, rosters should be prepared on 8" x 10 $\frac{1}{2}$ " paper. All employees should be listed except veterinarians employed on a fee-testing basis. However, for our information, please indicate on each roster the number of fee-testing veterinarians who have been signed up for participation in the accelerated brucellosis program.

III DISTRIBUTION

Twelve copies of the monthly roster will be needed here for distribution within the Branch. Please forward them so that they will reach us by not later than the fifth of each month.

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